

SERVICE, INC. OF  
ILLINOIS

Little Friends Family  
Support Network  
May 5, 2023



*“Helping people with developmental delays and disabilities access choices for a better life”*



# SERVICE, INC. OF ILLINOIS

## Region A:

Serves Boone, Carroll, Dekalb,  
JoDavies, Lee, McHenry, Ogle,  
Stephenson, Whiteside and  
Winnebago counties

## Region E:

Serves DuPage, Kane and Kendall  
counties

## Region F:

Serves Will, Grundy and Kankakee  
counties

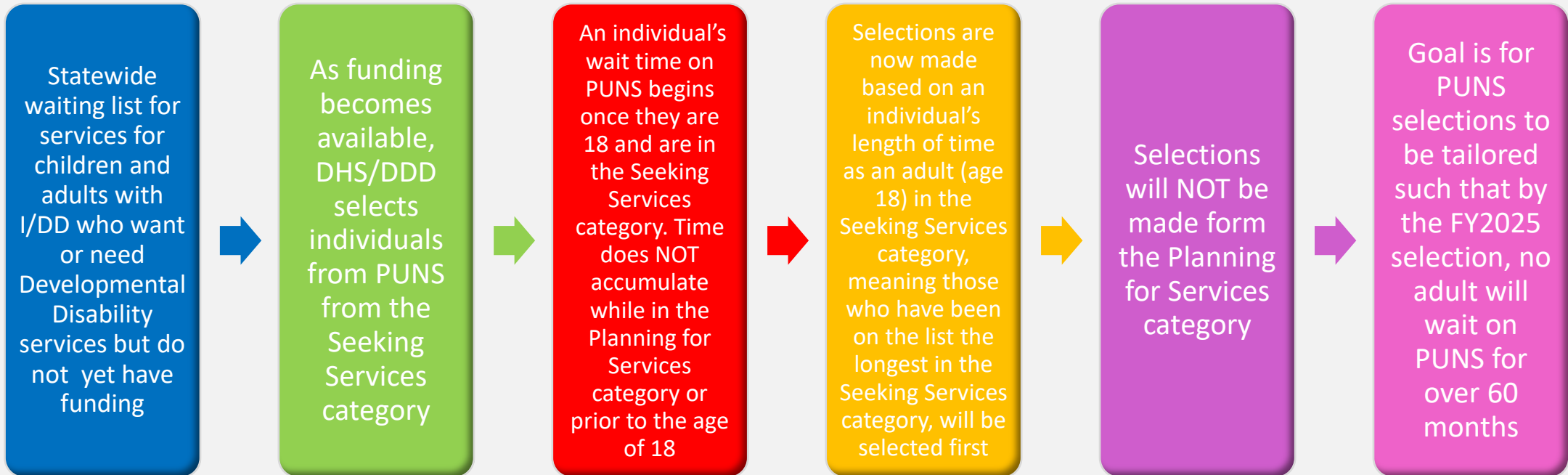


# WHO WE ARE AND WHAT WE DO

- Enroll individuals on the PUNS database (State of Illinois waiting list for Medicaid Waiver services)
- Completion of Preadmission Screenings of eligibility for Medicaid waiver funded services, skilled nursing care facilities and intermediate care facilities
- Linkage of individuals to service providers
- Application for Medicaid Waiver funded services
- Ongoing advocacy and oversight of service delivery once in Medicaid Waiver funded services



# PUNS OVERVIEW





# PUNS – CATEGORIES OF NEED

## Seeking Services

- Seeking Services – for individuals who currently want or need supports
- As of 12/31/2022, there were 12,399 individuals in the seeking services category
  - 17 & under 3250
  - 18 & over 9149

## Planning for Services

- Planning for Services – for individuals who do not currently want or need support but may in the future
- As of 12/31/2022, there were 2370 individuals in the planning for services category
  - 17 & under 1727
  - 18 & older 643



# PUNS ENROLLMENTS

Intake call with individual/family (will need Social Security Number)

Individual Service Coordinator assigned to work with individual/family

Initial enrollments must be done face-to-face



# PUNS UPDATES

PUNS updated at least annually, or sooner when circumstances warrant

Annual updates can occur over the phone, in person or via Zoom



# OBTAINING FUNDING FOR WAIVER FUNDED SERVICES

PUNS Selection  
([DHS.DDD.PUNS@illinois.gov](mailto:DHS.DDD.PUNS@illinois.gov))

Community Crisis Criteria





# PUNS SELECTION

Have occurred once a year for the past few years

Notified via mail from the Division of Developmental Disabilities

Notified via email/mail from Service, Inc. of Illinois

Will be assigned to a Service Coordinator once Medicaid benefits are in place and documentation regarding diagnosis of an intellectual disability prior to age 18 or a related condition prior to age 22 has been received



# PUNS PRESELECTION

Allows for more time to plan for services (i.e., apply for Medicaid, gather needed documentation)

Have historically occurred approximately 6 months prior to selection

Notified via email/mail from the Division of Developmental Disabilities

Notified via email/mail from Service, Inc. of Illinois



# COMMUNITY CRISIS CRITERIA

Homelessness

Abuse (frequency, severity and duration)

Neglect (what needs are not being met)

Loss of primary caregiver



# ELIGIBILITY FOR WAIVER FUNDED SERVICES

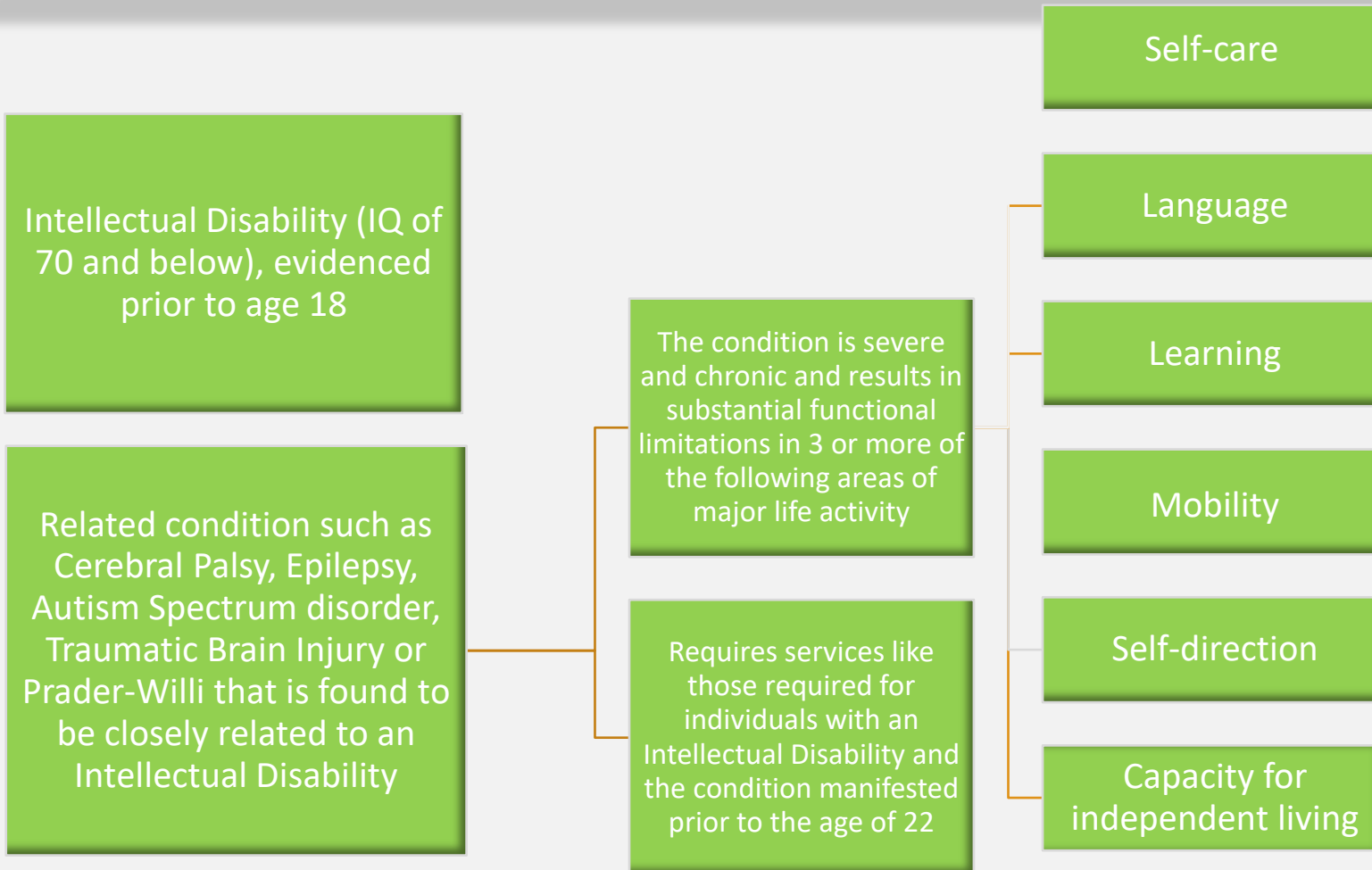
Financial Eligibility – Medicaid



Clinical Eligibility – Preadmission Screening



# CLINICAL ELIGIBILITY





# NEEDED ASSESSMENTS

Psychological  
Evaluation

ICAP

Medical History  
and Physical  
Examination

Psychiatric  
Evaluation and  
Psychosocial  
Assessment



# PSYCHOLOGICAL EVALUATIONS ADULTS

- Completed by a licensed Clinical Psychologist or a certified School Psychologist with credentials from the National Association of School Psychologists (NASP)
- Must include assessment of adaptive functioning other than the ICAP

## Suspected mild range prior to age 18

A psychological evaluation must be completed within five years of the screening

## Documented moderate range prior to age 18

A psychological evaluation completed within five years of the screening; or two psychological evaluations completed within the individual's lifespan before the age of 18.

## Documented severe or profound range prior to age 18

One psychological assessment on record



# PSYCHOLOGICAL EVALUATIONS CHILDREN

- Completed by a licensed Clinical Psychologist or a certified School Psychologist with credentials from the National Association of School Psychologists (NASP)
- Must include assessment of adaptive functioning other than the ICAP

## Children ages 3-12

Evaluation must be dated within 1 year prior to the screening

## Children ages 13-18

A psychological evaluation completed within five years of the screening; or two psychological evaluations completed within the individual's lifespan before the age of 18.





# ICAP

## INVENTORY FOR CLIENT AND AGENCY PLANNING

- Completed by your Individual Service Coordinator
- Assesses adaptive behavior
- Assesses maladaptive behavior
- Helps determine type and amount of assistance needed



# MEDICAL HISTORY & PHYSICAL EXAMINATION

- Must be within 1 year of screening
- Completed by a licensed physician, Advanced Practice Nurse, or Physician's Assistant
- Must address the individual's current and past health issues
- Must address the basis for the diagnosis for individuals with Epilepsy and Cerebral Palsy
- Must include professional recommendations regarding the level of health support needs for the individual



# PSYCHIATRIC EVALUATION & PSYCHOSOCIAL ASSESSMENT

- For individuals with an Autism Spectrum disorder who do not meet eligibility requirements as a persons with an Intellectual Disability, or for individuals with an Intellectual Disability who also have a major mental health diagnosis
- Psychiatric evaluation completed and signed by a licensed Psychiatrist within 6 months of screening. May be completed by a licensed Psychologist, a Master's Degree Psychiatric Nurse, or a licensed Clinical Social Worker, if a licensed Psychiatrist co-signs the assessment
- Psychosocial assessment can be completed by the Service Coordinator



# TYPES OF WAIVER FUNDED SERVICES

## Home-Based Support Services

- Children's
- Adult's

## Children's Group Home

## Community Integrated Living Arrangement (CILA)

- Hourly (formerly intermittent and family)
- Host
- 24-hour

## Community Living Facility (CLF)



# HOME-BASED SERVICES

- Designed to enable individuals to remain in their family home or own home
- Services are expected to promote maximum growth, independence and self direction on the part of the individual
- Provides a monthly allocation that can be used to purchase services

## Current Monthly Allocations

- \$1828 per month for children ages 3 to 17 or adults between the ages of 18 and 21 and are enrolled in a Special Education program.
- \$2742 per month for adults 22 and older and adults between the ages of 18 and 21 who are no longer enrolled in a Special Education program.



# HOME-BASED SERVICES, CONT.

SERVICE	ADULT-HOME BASED SERVICES	CHILDREN'S HOME-BASED SERVICES
Adaptive Equipment	X	X
Adult Day Care	X	--
Assistive Technology	X	X
Behavior Counseling (Individual & Group)	X	--
Community Day Services (CDS)	X	--
Emergency Home Response	X	--
Fiscal Employer/Agent	X	X
Home Accessibility/Modification	X	X
Individual Service & Support Advocacy	X	X
Non-Medical Transportation	X	--
Nursing	X	--
Occupational Therapy	X	--



# HOME-BASED SERVICES, CONT.

SERVICE	ADULT-HOME BASED SERVICES	CHILDREN'S HOME-BASED SERVICES
Out-of-Home Respite	X	X
Personal Support Worker (PSW)	X	X
Physical Therapy	X	--
Psychotherapy	X	--
Regular Work/Sheltered Employment	X	--
Self-Direction Assistance (SDA)	X	X
Speech Therapy	X	--
Support Services Team	X	--
Supported Employment	X	--
Temporary Assistance	X	X
Training & Counseling Services for Unpaid Caregivers	X	X
Vehicle Modifications	X	X



# CHILDREN'S RESIDENTIAL

## Children's Group Home (17D)

Residential services are provided in a setting that is licensed by Department of Children and Family Services as a Children's Group Home. Settings can serve no more than 10 Children. Children must be enrolled in a school program approved by the Illinois State Board of Education. Tuition is paid for by the local school district.

## Child Care Institution Programs (19D)

Residential services are provided in a setting that is licensed by the Department of Children and Family Services as a Residential School/Child Care Institution (CCI). CCI settings are licensed to serve more than 10 children. Children must be enrolled in a school program approved by the Illinois State Board of Education. Tuition is paid for by the local school district.





# COMMUNITY INTEGRATED LIVING ARRANGEMENT (CILA)

- Living arrangement in which 8 or fewer people with a primary diagnosis of a developmental disability reside together in a supervised home environment including individual or family residences.
- Provides different levels of supervision and support, depending on the needs of the individuals

## Hourly CILA (formerly intermittent and family CILA)

- A home or apartment where 8 or fewer persons have staff available on-call 24-hours per day. On-site shift staff is available to provide both scheduled and unscheduled supports and services as needed.
- Services can also be provided to an adult residing with their family. Family is primary provider of services, but with on-site staff available to provide both scheduled and unscheduled supports and services

## Host Family CILA

- Host families consist of one or more persons who are unrelated to the participant with a developmental disability and who are under contract with the provider agency to provide host family services.

## 24-hour CILA

- A home or apartment where 8 or fewer unrelated persons reside under the supervision of on-site shift staff available during all times when participants are present.

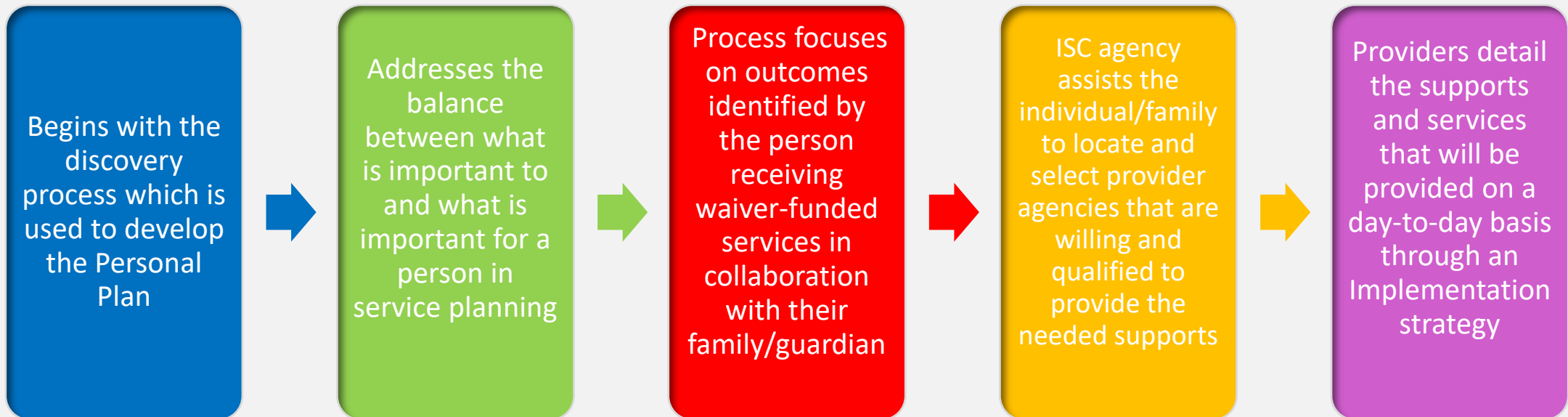


# COMMUNITY LIVING FACILITY (CLF)

- Residential setting that serves no more than 16 individuals with developmental disabilities in skill training programs that provide guidance, supervision, training and other assistance, with the goal of eventually assisting individuals in moving to independent living
- Individuals are required to participate in day activities, such as vocational training, sheltered workshops or regular employment
- Only 9 facilities in Illinois

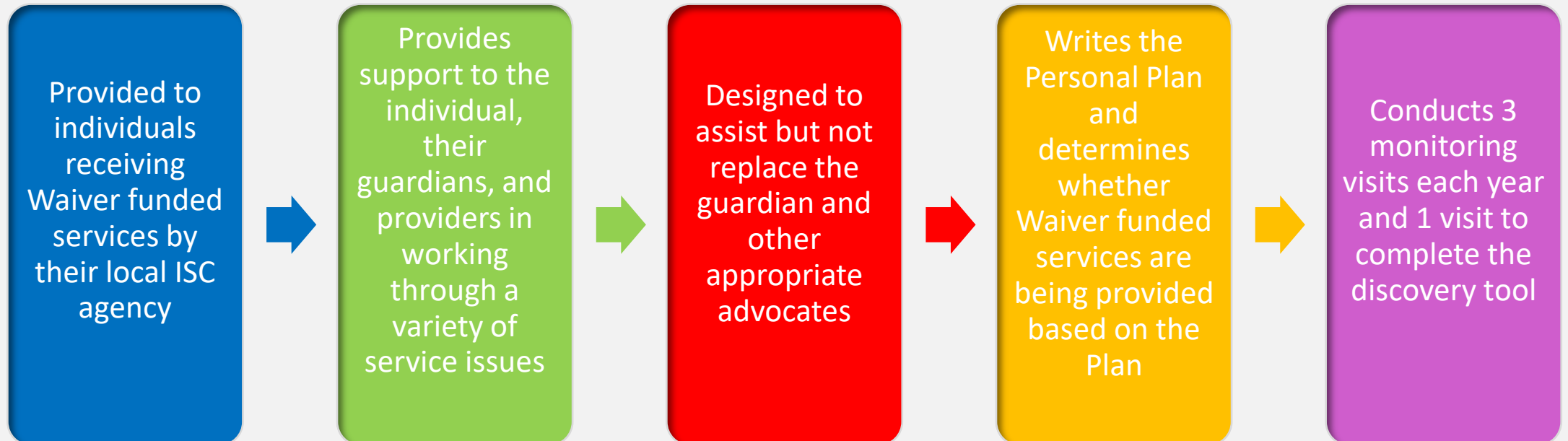


# PERSON CENTERED PLANNING PROCESS





# INDIVIDUAL SERVICE AND SUPPORT ADVOCACY (ISSA)





# TYPES OF NON-WAIVER FUNDED SERVICES

Respite

ICF-DD

Supported Living  
Program



# RESPITE

## [In-Home Respite](#)

- Program that provides short-term supports to children and adults with developmental disabilities because of the need for relief of those persons who normally provide care

## [Out-of-Home Respite](#)

- Program that provides supervision and care to children and adults with developmental disabilities while in a licensed residential community-based setting because of the need for relief of those persons who normally provide care



## INTERMEDIATE CARE FACILITY FOR THOSE WITH DEVELOPMENTAL DISABILITIES (ICF-DD)

- Residential facility licensed by the Department of Public Health, consisting of 3 or more persons, serving residents of which more than 50% have intellectual disabilities or a related condition
- Many residents work in the community with supports, participate in vocational or other activities outside of the residence and engage in community interests of their choice
- Not subject to waiting lists



# SUPPORTIVE LIVING PROGRAM

- Program which offers an alternative living arrangement for disabled individuals aged 22 or older and to persons aged 65 and older who need long-term care but can live independently with assistance
- Combines housing, personal care, 24-hour security, activities and health related services





# WHAT TO DO BEFORE HIGH SCHOOL/TRANSITION ENDS

Ensure enrollment on PUNS in the Seeking Services category

Apply for SSI

Apply for Medicaid

Contact the Division of Rehabilitation Services - Supported Employment or Home Services Programs

Contact your local Special Recreation Association - potential day program options

Save school records, assessments and evaluations



# COMMONLY USED ACRONYMS

AHBS	Adult Home-Based Services
CHBS	Children's Home-Based Services
CILA	Community Integrated Living Arrangement
CLF	Community Living Facility
DDD	Division of Developmental Disabilities
DHS	Department of Human Services
DRS	Division of Rehabilitation Services
DT	Discovery Tool
HFS	Healthcare and Family Services
ICF-DD	Intermediate Care Facility-Developmental Disabilities
ID	Intellectual Disability
PAS	Preadmission Screening
ISC	Independent Service Coordinator
ISSA	Individual and Support Advocacy
PP	Personal Plan
PUNS	Prioritization of Urgency of Need for Services
SDA	Self Direction Assistant
SLP	Supported Living Program
SSA	Social Security Administration



QUESTIONS?

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